

**Minutes
Retired State Employees Association
Board of Directors Meeting
Meeting Conducted Via Virtual Communication
September 17, 2020 – 12:30 p.m.**

The meeting was called to order at 12:33 p.m. by President Bill Hamilton.

Board Members present: Bill Hamilton, Marie Moore, Tom Griebel, Denice Bettencourt, Eliza May, Dona Medlock and Willie Piña.

Board Members absent: Elena Diaz.

Approval of Minutes

Upon motion by Willie Piña and second by Denice Bettencourt, minutes of the July 23, 2020 board meeting were approved.

Standing Committee Reports

- a. **Communications**
- b. **Membership**
- c. **Office Administration**

Marie Moore reported the RSEA office was still closed due to COVID19 and ongoing renovation projects inside the building.

A full-sized newsletter had been postal mailed with deliveries confirmed during the week of September 14.

Ms. Moore presented information about outsource services that could be utilized to mail dues statements. The distribution in stages would enable RSEA and members to achieve current status. Upon motion by Tom Griebel and second by Willie Piña, the office will outsource with a mailing service as needed to send statements to members. The motion passed unanimously.

Legislative (including ERS meetings)

Brief information was discussed by Bill Hamilton.

Discussion and Possible Action Regarding Bank Account Signature Authority

Upon motion by Tom Griebel and second by Denice Bettencourt, Resolution Number 2020-01 was unanimously adopted. The resolution delineated signature authority for specific financial transactions on behalf of the Retired State Employees Association, effective September 17, 2020.

Planning for RSEA Virtual Annual Meeting

The annual membership meeting and conference would be virtual on September 24. Technical support staff from Associated Member Benefits Advisors (AMBA) had coordinated dry run webinars to ensure success.

Open Discussion

Bill Hamilton announced the Nominations Committee had met and hoped to obtain agreement from Carla James, Rick Moss, and Ed Seidenberg to be nominated for RSEA Board positions. Election would take place at the business meeting on September 24.

Other Issues for the Good of the Order

No action was taken.

Executive Session

An executive session did not take place.

Adjourn

The meeting was adjourned at 1:50 p.m. upon motion by Willie Piña and second by Dona Medlock.